



Developing Law Enforcement Managers

(40 Hours)

The course focuses on the development, management and leadership of programs within our public safety community. You will learn a process for developing and implementing projects that can be applied to any social harm or public safety function.

Lectures will provide you with information regarding delegation techniques, decision making, selection/retention, and mentoring strategies. You will learn the manager's obligation to treat the budget as a business. This process will be examined and you will learn leadership traits that can help build respect among your subordinates. There will be an open discussion of the current issues and concerns that managers may be tasked to address.

As part of the class, you will participate in an exercise that will help you understand your individual management style and identify the environment most conducive to success. In addition, you will be required to collaborate in a small group project to address and incorporate current trends in the workplace.

It is **highly recommended** and **encouraged** that you bring a laptop computer to class with wireless connection, Microsoft Word and PowerPoint capabilities.

Topics include:

- Identifying management styles
- Transitional and successional leadership
- Effective organization communication
- Your role in the agency's public image
- Cultural change and generational considerations
- Budgeting like a business
- Mentoring and retention strategies
- Early intervention systems
- Policy development and accreditation philosophy
- Trending issues in public safety

Note: This course was previously titled *Program Development and Leadership for Law Enforcement Managers*.

Audience: This course is designed and customized for law enforcement, public safety managers and line supervisors, middle managers, administrators or civilian personnel with program or project development, leadership and oversight responsibility. You are encouraged to have completed IPTM's *Line Supervision* and/or *Basic Skills for New Supervisors* courses, as this curriculum will build on concepts and strategies previously learned.

Course Fee: \$795

July 8-12, 2019
St. Petersburg, Florida

Course will be held at the:
St. Petersburg College Allstate Center
3200 34th Street South
St. Petersburg, Florida 33711

REGISTRATION AND FEES

Full payment must accompany all registrations. You may register online at www.iptm.org and pay with your Visa, MasterCard, Discover or American Express credit card, or you may download a registration form and mail it to IPTM with a check.

CANCELLATION/REFUND POLICY

Complete the Cancellation Request Form and return it to IPTM. No telephone cancellations will be accepted. A 20% administrative fee will be assessed to all refunds if the cancellation request is received within 14 days of the course start date. In lieu of a refund, student substitutions can be made or a credit can be issued for a future course. No refunds will be given for no-shows.

COURSE CONFIRMATIONS

A minimum number of registrations must be received for a class to run as scheduled. When the minimum criterion has been met, written confirmation will be mailed, faxed, or emailed to you.

Please do not make airline reservations until you receive written notification confirming that the course will run as scheduled.

TRANSPORTATION AND LODGING

Most locations are served by several major airlines. Ground transportation, food and lodging are the responsibility of the student. However, hotels in the listed areas offer a special rate to IPTM program participants. For more information, please visit our website at www.iptm.org or call us at (904) 620-4786.

CONTINUING EDUCATION CREDITS

Continuing Education Units (CEUs) are available through IPTM. Please call us at (904) 620-4786 for details.

To register for this course online, please visit our website at:

www.iptm.org



Institute of Police Technology and Management

University of North Florida

Registration Form

STUDENT INFORMATION

First Name: _____ Day Phone: _____
Middle Initial: _____ Student Fax Number: _____
Last Name: _____ Student Email: _____
Address: _____
Address 2: _____
Zip Code: _____
City: _____
State: _____
Occupation (Rank): _____
Employer (Agency Name): _____

Americans with Disabilities Act Program Accessibility:
Individuals who require reasonable accommodation in order to participate must notify the registrar at (904) 620-IPTM at least five working days prior to the class.

COURSE INFORMATION

Course Title: _____
Course Dates: _____
Course Location: _____
Course Fee: \$ _____

Full payment must accompany all registrations!

Please do not make airline reservations until you receive written notification confirming that the course will run as scheduled.

PAYMENT INFORMATION

Payment must be submitted with your registration.

Check enclosed for: \$ _____ *Make check payable to: Institute of Police Technology and Management*
 Bill my: Visa MasterCard American Express Discover for \$ _____
Card #: _____ 3- or 4-digit security code: _____
Name as it appears on card: _____ Expiration Date: _____
Email receipt to: _____

CANCELLATION/REFUND POLICY:

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REGISTERING PERSON'S INFORMATION (If different than student)

Registering Person's Name: _____
Registering Person's Title: _____ Phone Number: _____
Registering Person's Email: _____

Return to: Institute of Police Technology and Management/University of North Florida
12000 Alumni Drive • Jacksonville, Florida 32224-2678
Phone: (904) 620-IPTM (4786) • Fax: (904) 620-2453 • E-mail: info@iptm.org